

This form will help the Institute for Improved Health Outcomes (IIHO) understand how RACs utilize their EMR and design processes that allow for requisite RAC data sharing. Please provide clear labels for areas of interest in your system below. For definitions, please refer to glossary at the end of this document.

1. GENERAL CLINIC INFORMATION

CLINIC CONTACT DETAILS:

Clinic Name:	Click or tap here to enter text.
Clinic Address:	Click or tap here to enter text.
Medical Director:	Click or tap here to enter text.
Clinic Director:	If different from above
Data Processing Contact*:	Click or tap here to enter text.

* The designated staff member handles data extraction and transfer to IIHO via OwnCloud.

SYSTEM DETAILS:

EMR System Name:	Accuro/Med Access/PS Suite/OSCAR EMR/Other/None
EMR Vendor:	QHR/Telus/Open Source/Other
EMR Hosting:	Cloud-Based/ Server Hosted (onsite)/Other
Operating System:	Windows/MacOS/Mixed

PROPOSED RAC PRACTITIONER DETAILS (CAN BE CHANGED LATER. ONE NAME IS REQUIRED TO MOVE ON TO NEXT STEPS.):

Please list the names of your screening Physicians	Click or tap here to enter text.
Please list the names of all the staff you intend to be EMA 1	Click or tap here to enter text.
Please list the names of all the staff you intend to be EMA 2	Click or tap here to enter text.

2. REQUIRED RAC REPORTING INFORMATION

In this section we would like for you to fill out where you would like to put appointment information for RAC visits. Due to the data requirements, we may need to design and propose new workflows for RAC implementation, and this may change where certain things are recorded. However, we will always work with you and your team make sure the solutions work and improves workflows.

EMR REPORTING:

The table below lists the mandatory data points for enrollment in the RAC project. These data points will need to be submitted in a report once a month to the IIHO data team.

Required Data	Data Format	Preferred Field/Location in EMR
Referral Received Date	dd-mm-yyyy	Click or tap here to enter text.
Continuum (Body part)	Shoulder, Knee, Spine, H&K OA	Click or tap here to enter text.
Continuum Side	Left/Right (N/A for spine)	Click or tap here to enter text.
Date of Service	dd-mm-yyyy	Click or tap here to enter text.
Patient PHN	#####-####	Click or tap here to enter text.
Patient First Name	First name	Click or tap here to enter text.
Patient Last Name	Last name	Click or tap here to enter text.
Patient Date of Birth	dd-mm-yyyy	Click or tap here to enter text.
Appointment Type	AB, A, B, C	Click or tap here to enter text.
Provider Type	Physician, EMA (1), EMA (2)	Click or tap here to enter text.
Provider Name	First Last	Click or tap here to enter text.
Surgical/non-surgical (initial visit – RAC A)	Surgical, non-surgical (conservative vs surgical referral)	Click or tap here to enter text.
Surgical/non-surgical (follow up visit RAC C)	Surgical, non-surgical (conservative vs surgical referral)	Click or tap here to enter text.

IIHO CONTACT INFORMATION

Name	Role	E-mail
Max Cleary	Business Analyst	mclearly@iiho.ca
Safiyyah Allison	Business Analyst	sallison@iiho.ca
Rukhsar Jetha	Project Manager	rjetha@iiho.ca
Christopher Smith	Director of Operations (Technical)	csmith@iiho.ca

GLOSSARY

EMR: Electronic Medical Records. The computer system your office uses to book and manage patient records.

MSK: Musculoskeletal, relating to muscles and skeletal body functions.

EMA: Expert MSK Assessor: This is a non-physician expert who can perform an MSK assessment. Broken down into 2 classes:

EMA 1

Any non-physician health care professional identified in the Health Professions Act, who is licensed by a Professional Governing Body, including, but not limited to: Physiotherapists, Chiropractors, Registered Nurses, Physician Assistants.

EMA 2

Any non-physician health care professional who demonstrates competency in providing musculoskeletal care but does not meet Class 1 criteria.

MSK Assessment: An assessment of an arthritic joint to determine what the treatment plan will be. This can be surgery or conservative treatment.

RAC: Rapid Access Clinic.

RAC visit types:

There are four types of RAC appointments (more details can be found in the RAC Service Manual):

Initial Visits

RAC AB: Assessment and Diagnosis + Management Plan and Treatment.

RAC A: Assessment and Diagnosis only.

RAC B: Management Plan and Treatment only.

Follow-up Visits

RAC C: Follow up visit within 12 months of the initial visit for the same continuum.